

C.5 Self Declaration Form (not enhanced disclosure)

Only to be used for roles not eligible for an Enhanced Disclosure check. There are certain roles in a variety of settings working with vulnerable groups where an Enhanced Disclosure Check is not possible, but it is desirable or necessary for the person to support the expectations of the Quaker meeting. Whilst not a legal requirement, it is important to know that the person who has a level of responsibility and/or is regarded as being in a position of trust is suitable and supports the expectations of the organisation in relation to safe conduct. This form needs to be used with care and should not be used as a 'fishing' exercise.

You are asked to complete this form and return it to the recruiter/DBS Verifier detailed below, in a separate sealed envelope

To: (Name of recruiter/DBS Verifier)

Address of recruiter/DBS Verifier:

Role considered for:

STRICTLY CONFIDENTIAL

As an organisation, we undertake to meet the requirements of the General Data Protection Regulations which became effective on May 25th 2018, and all other relevant legislation, and comply with the expectations of the Information Commissioners Office relating to the privacy and management of data about individuals.

The expectations of this role are that you; have no relevant unspent convictions, are not currently the subject of any criminal investigation or pending prosecution, and that there is no cause for concern regarding your conduct with children, young people or adults at risk in the context in the role for which you are applying.

It is also expected that if you become the subject of a criminal investigation, or a social services investigation, you will inform the relevant person in the organisation. You should also be in agreement with any Code of Conduct applied to your role and agree to abide by it. If you have any concerns regarding your suitability for the post that you have applied for, you should discuss this with an appropriate person and NOT sign this form

Declaration

I (full name)

of (address)

understand the expectations of this organisation (as detailed above), agree to uphold them and will inform the relevant person if this situation changes.

Signed

Date